



Chestnut Residence Parking Cancellation Form

The Parking Card and cancellation form must be **RECEIVED** by FRONT DESK.

Note that parking credentials cannot be cancelled for a period of less than two months. Please note that persons re-applying for a permit after cancellation are not guaranteed availability in their desired area.

Last Name:

First Name:

Personnel #:

University / Home Address:

89 Chestnut Residence Room #:

(Student Resident Only)

University Phone #:

Personal Phone #:

Type of Permit : Reserved Unreserved Staff Student Resident

Parking Card Number:

Method of Payment:

Monthly Payroll Deduction Credit/Debit

I **HAVE** returned my parking card to the Front Desk.

IF THE CARD IS NOT RETURNED, DEDUCTIONS CANNOT BE STOPPED. \$50.00 WILL BE CHARGED PER CARD.

(If it is impossible for the card to be returned, an explanation must be provided.)

Signature

Date

For Chestnut Residence Front Desk staff only

Parking Card Received: Yes No

Full Name _____

Date _____ Signature _____